

## Student Use of Technology & Use Agreement

**Indian River Charter High School (IRCHS)** authorizes students to use technology owned or otherwise provided by the school as necessary for instructional purposes. The use of school technology is a privilege permitted at the school's discretion and is subject to the conditions and restrictions set forth in applicable school policies, administrative regulations, and this *Acceptable Use Agreement*. The school reserves the right to suspend access at any time, without notice, for any reason.

The school expects all students to use technology responsibly in order to avoid potential problems and liability. The school may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use school technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

**Definitions** School technology includes, but is not limited to, computers, the school's computer network, including servers and wireless computer networking technology (Wi-Fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through school-owned or personally owned equipment or devices.

**Student Obligations and Responsibilities** Students are expected to use school technology safely, responsibly, and for educational purposes only. The student in whose name, school technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using school technology for improper purposes, including, but not limited to, use of school technology to:

- 1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive.*
- 2. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying").*
- 3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person.*
- 4. Infringe on copyright, license, trademark, patent, or other intellectual property rights.*
- 5. Intentionally disrupt or harm school technology or other school operations (such as destroying school equipment, placing a virus on school computers, adding or removing a computer program without permission from the teacher or other school personnel, changing settings on shared computers).*
- 6. Install unauthorized software.*

7. *"Hack" into the system to manipulate the data of the school or of other users.*
8. *Engage in or promote any practice that is unethical or violates any law or School policy, administrative regulation, or school practice.*

## **Privacy**

Since the use of school technology is intended for educational purposes, students shall not have any expectation of privacy in any use of school technology.

The school reserves the right to monitor and record all use of school technology, including, but not limited to, access to the Internet or social media, communications sent or received from school technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes, including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of school technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any school technology are the sole property of the school. The creation or use of a password by a student on school technology does not create a reasonable expectation of privacy.

**Personally Owned Devices** If a student uses a personally owned device to access school technology, he/she shall abide by all applicable School policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request. Students may not use personally owned devices in the event of school virtual instruction days.

**Reporting** If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of school technology, he/she shall immediately report such information to the teacher or other school personnel.

## **This policy applies to all Chromebooks at IRCHS.**

- Chromebooks stay in the assigned classroom and should not be taken into Homebase rooms
  - **Always** have the Chromebook centered on the table/desk and never stack Chromebooks or place items on top of Chromebooks.
  - No food or drinks (besides water bottles that have a screw on cap) allowed in the classroom.
    - Water bottles must stay on the floor.
  - **Always** transport your Chromebook with **two hands** and with the Chromebook lid closed.
  - Plug-in your Chromebook correctly when you return it to the cart ensuring that the Chromebook power socket is positioned outward and on the top end of its space in the locker.
- If using the device at home, ensure the device is charged and ready for the school day.

### Addendum for In-Home Chromebook Usage

- Chromebooks must be handled with care per the policy signed in your Enrollment Paperwork.
- Parents and Students will be responsible for loss and damage while the device is assigned to them.
- Students are responsible to ensure their Chromebooks are charged, connected to WiFi and ready to connect every day.
- Chromebooks will have monitoring and filtering enabled during regular school hours.

### Consequences for Violation

I have received, read, understand, and agree to abide by this Acceptable Use Agreement and other applicable laws and regulations governing the use of IRCHS technology. I understand that there is no expectation of privacy when using IRCHS technology. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action. This may also include monetary reimbursement for said devices (up to the cost of device \$250). Users are personally responsible and liable, both civilly and criminally, for uses of IRCHS-owned technology resources that are not authorized by this policy and its accompanying procedures.

Student \_\_\_\_\_  
(Print) (Date)

Student \_\_\_\_\_  
(Signature) (Date)

Parent/Guardian \_\_\_\_\_  
(Print) (Date)

Parent/Guardian \_\_\_\_\_  
(Signature) (Date)