

INDIAN RIVER CHARTER HIGH SCHOOL, Inc.  
BOARD OF DIRECTORS' MEETING

December 13, 2018



Attending: Pamela K. Bjorkman, Robert Brackett, Casey Lunceford, Gene Waddell and Karl Zimmermann; Others present: Cynthia Aversa, Dr. Ray Adams, Jeremy Mezzina, Shenoek Berrios and guests Jordan Lulich and Dan Smith.

Chairman, Gene Waddell, called the meeting to order at 3:08 PM.

The meeting began with an invocation given by Dr. Adams, which was followed by the Pledge of Allegiance led by Karl Zimmermann.

**INFORMATION:**

**Minutes of September 13, 2018 Meeting**

A motion was made by Casey Lunceford and seconded by Robert Brackett to approve the minutes of the September 13<sup>th</sup> meeting. The motion carried unanimously. It was noted that the meetings for months October and November were cancelled.

- Separations: None
- New Hires: None

**OLD BUSINESS:**

**Building 600 Maintenance (Duct Work) Project Update**

Mr. Mezzina reviewed a proposal received from Mid-State Mechanical to repair the air conditioning duct work in the 600 Building. The discussion focused on holding the original contractor accountable for having installed faulty duct work. After discussion, a motion was made by Casey Lunceford to approve the Mid-State Mechanical proposal in order to get on their summer schedule. The Board instructed administration to continue to pursue compensation from the original contractor. The motion was seconded by Karl Zimmermann. The motion carried unanimously.

**MBV Engineering Firm-Traffic Improvement Project Update**

Mr. Mezzina informed the Board that at the beginning of this school year the traffic flow at the front loop was not functioning properly. Traffic was backing up onto 43rd Avenue as well as State Road 60. MBV Engineering was invited to conduct a traffic flow study. The firm generated four viable solutions to improve traffic flow. Mr. Mezzina reviewed the options with the Board. A motion was made by Robert Brackett to select option three. It was decided that option three could be tested for viability before being fully implemented. The motion was seconded by Pamela K. Bjorkman. The motion carried unanimously.

**ACTION AGENDA:**

**November 2018 Financial Report**

Shenoek Berrios reviewed the Financial Reports for the month ending November 30, 2018. After review and discussion, a motion was made by Robert Brackett and seconded by Casey Lunceford to approve the August Financial Reports as presented. The motion carried unanimously.

**Employee Bonus Request**

Ms. Aversa proposed the Board grant an employee bonus. A motion was made by Pamela K. Bjorkman and seconded by Robert Brackett to give bonuses in the net amount of \$200 for full-time employees and \$100 for part-time employees, to be paid by the end of December. The motion carried unanimously.

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**HB 7069 Appeal**

Mr. Waddell updated the Board on the status of House Bill 7069. After review and discussion, a motion was made by Pamela K. Bjorkman and seconded by Robert Brackett to approve \$500.00 toward legal fees for charter school litigations. The motion carried unanimously.

**Boy Scout Program – Sponsorship Request FY 2018-2019**

Ms. Aversa reviewed a request for Sponsorship of Boy Scouts of America Troop 503. After some discussion a motion was made by Karl Zimmermann and seconded by Pamela K. Bjorkman to approve the request as presented. The motion passed unanimously.

**CONSENT AGENDA:**

The Appeals Committee reported of one appeal meeting heard on 12/7/18. The appeal request was denied.

**DISCUSSION/DIRECTOR'S UPDATE(s):**

Dr. Adams informed the Board of the following upcoming events: 12/13/18 - Winter Jam, 6PM, Under the Dome, 12/16/18 - IRCHS Choir Christmas Concert, First United Methodist Church of Vero Beach, 7PM, 12/17/18 - IRCHS Choir Christmas Concert, St. John of the Cross Catholic Church, 7PM, 12/18-20 - Mid-Semester Exams, Early Release for students, 12/21/18 - Last day of classes, 12/24/18 - 1/7/19 – Christmas Break, 1/8/19 - Students Return from break.

No further business was discussed; the meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Shenoeck Berrios,  
*Recording Secretary*