

INDIAN RIVER CHARTER HIGH SCHOOL, Inc.
BOARD OF DIRECTORS' MEETING

April 12, 2018

Attending: Pamela K. Bjorkman, Robert Brackett, Casey Lunceford, Dr. Frank Mezzina, and Karl Zimmermann; Others present: Dr. Ray Adams, Ryan Duncan, Jeremy Mezzina, and Shenoeck Berrios. Seacoast Bank Representatives.

Acting Chairman, Joan Johnson, called the meeting to order at 3:04 PM.

The meeting began with an invocation given by Joan Johnson, which was followed by the Pledge of Allegiance led by Karl Zimmermann.

INFORMATION:

Minutes of March 8, 2018 Meeting

A motion was made by Robert Brackett and seconded by Joan Johnson to approve the minutes of the March 8th meeting. The motion carried unanimously.

- Separations: None
- New Hires: None

OLD BUSINESS: None

ACTION AGENDA:

March 2018 Financial Report

Shenoeck Berrios reviewed the Financial Reports for the month of March, ending March 31st. After review and discussion, a motion was made by Casey Lunceford and seconded by Joan Johnson to approve the March 2018 Financial Report as presented. The motion carried unanimously.

IT Summer Proposal

Ryan Duncan presented the IT summer projects proposal to the Board of Directors. Mr. Duncan's proposal included replacing classroom teacher/staff workstations, monitors, docking stations and additional Chromebooks. Mr. Duncan explained that last year we updated student technology and this upcoming year the teachers and staff are in urgent need of new IT equipment. These updates would afford the teacher and staff the efficiency needed to keep up with the student technology and high volume work needed to succeed. Mr. Duncan's proposal included a financial breakdown of each category. The total urgent amount requested is \$276, 418.52. The grand total of all the facets of the project is \$417,983.52. Mr. Duncan additionally reviewed financing options available. After much discussion, a motion was made by Casey Lunceford and seconded by Dr. Frank Mezzina to approve the finance/lease option for all project line items marked urgent. Mrs. Berrios was asked to handle all the logistics, noting that two current authorized check signers will review and sign the financial paperwork as needed. The motion carried unanimously.

FEFP Audit Report

Ms. Aversa updated the Board Members of the FEFP audit conducted by the State of Florida Auditor General's from April 4th, 2018 to April 6th, 2018. The audit was a great exercise explained Ms. Aversa. The auditor presented Ms. Aversa with an exit report. The report identified specific areas which IRCHS needs to review. Ms. Aversa presented each finding and provided an explanation. After discussion, a motion was made by Joan Johnson and seconded by Pamela K. Bjorkman to approve the Audit Report and letter as presented. The motion carried unanimously.

Bell Schedule Changes FY 2018-2019

As a result of the FEFP Audit, Ms. Aversa was moved to revisit our current bell schedule. With the help of Mr. Mezzina and Mr. Zajicek, Ms. Aversa has drafted a proposed bell schedule change for next school year. The changes would include the following:

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Bell Schedule Changes FY 2018-2019

- Start time - 7:30 am
- End time - 3:55 pm (Monday – Thursday)
1:05 pm on Friday
- 55-minutes class periods (Monday – Thursday)
30-minutes class periods (Friday)
- 250 minutes per week, per class
- Teacher's work week - 37 ½ hours per week
- Teacher Regular Day - 7.5 hours

After much discussion a motion was made by Joan Johnson to accept the new bell schedule as presented and Karl Zimmermann seconded. The motion carried unanimously.

SDIRC and IRCHS Contract Renewal

Ms. Aversa, Mr. Mezzina, Mrs. Berrios and Mr. Waddell attended a meeting at the School District of Indian River County with Mr. Bruce Green and Mr. Chris Taylor to review and edit the current proposed renewal contract. The meeting took place on April 17th, 2018 at the district office.

All parties were able to review and discuss each section of the contract and provide edits. The goal is to finalize this document and be able to present to the School District Board on May 10th, 2018.

Resource Officer Update

Ms. Aversa, Mr. Lawson and Mrs. Berrios attended an informative meeting at the Indian River County Sheriff's office. This was the first time we have been able to discuss the Resource Officer on campus since Governor Scott's mandate. We had an opportunity to ask questions and offer suggestions. We understand that there will be a financial impact of an estimated \$45,000 for the resource officer provided next school year.

CONSENT AGENDA:

The Appeals Committee reported that one appeal meeting was heard on 3/16/18. The appeal request was granted. The student will return on discipline contract.

DISCUSSION/DIRECTOR'S UPDATE(s):

Ms. Aversa reviewed the following updates:

- ❖ School Resource Office
- ❖ IRCHS Contract Renewal with SDIRC meeting
- ❖ The Edinburgh Festival Fringe
- ❖ Grad Bash Field Trip - 4/13/18
- ❖ Prom - 4/21/18
- ❖ VAPA Spring Semester Show - 4/26- 4/27/18
- ❖ Awards Night - 5/1/18
- ❖ Graduation - 5/19/18

No further business was discussed; the meeting was adjourned at 5:04 p.m.

Respectfully submitted,

Shenoeck Berrios,
Recording Secretary