

INDIAN RIVER CHARTER HIGH SCHOOL, INC.  
BOARD OF DIRECTORS' MEETING

December 14, 2017

Attending: Gene Waddell; Robert Brackett, Alan Darby, Joan Johnson, Dr. Frank Mezzina, Barbara Strader. Others attending: Cynthia Aversa, Dr. Ray Adams, Monica Wellmaker and Jeremy Mezzina.

Gene Waddell, Chairman called the meeting to order at 3:10 PM. The meeting began with an invocation by Joan Johnson, which was followed by the Pledge of Allegiance, led by Gene Waddell.

**INFORMATION**

•Minutes of the November 9, 2017 Meeting

A motion, to approve the minutes of the November 9, 2017 meeting, was made by Barbara Strader and seconded by Dr. Mezzina. The motion carried unanimously.

•Separations: None

•New Hires: None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**CONSENT AGENDA:** None

**ACTION AGENDA:**

November 2017 Financial Report

Monica Wellmaker reviewed the Financial Reports for the month ending November 30, 2017. After review and discussion, a motion was made by Robert Brackett and seconded by Barbara Strader to approve the November financial reports as presented. The motion carried unanimously.

Mrs. Wellmaker suggested the Board consider using a fee- free credit card, with a points back program, to pay as many bills as possible. An example was our electric bill which runs about \$9,000 each month. Since we pay our credit card balance off each month we would not incur interest charges and the points could be used to purchase supplies and other school related items. This would be a way to supplement the budget. The Board agreed to have Mrs. Berrios look into this option and report back.

Employee Bonus

Ms. Aversa proposed the Board grant an employee bonus in the gross amount of \$10,263.00. A motion was made by Ms. Strader and seconded by Mrs. Johnson to give bonuses in the net amount of \$150 for full-time employees and \$75 for part-time employees, to be paid by the end of December. The motion carried unanimously.

Employee Wellness Program

Ms. Aversa expressed a desire to provide our staff an avenue for improving their general health. She proposed an incentive program for participation in a wellness program to be led by Brooks Greenway, a certified cross-fitness trainer. Employees would be offered a \$50.00 per month payment into their HSAs, providing they attend 2 wellness sessions each week. Mr. Brackett noted the IRS sets limits on the amount of annual contributions to HSA accounts. He suggested we offer the option of offsetting partial payment usually made by the employee. This would ensure payments did not exceed the limit and put a bit of money back into the employee's paycheck. Mr. Brackett volunteered to fund the start-up of the program in the amount of \$2,500. Ms. Strader made the motion and Mr. Mezzina seconded to begin the program with monthly \$50 bonuses for employees with twice weekly attendance in the wellness program and to accept the generous offer of \$2,500 start-up funds offered by Mr. Brackett. The motion passed unanimously.

IRCHS Charter Renewal

Mr. Waddell noted that the IRC School District Board will meet December 15, 2017 at the School District Administration Building. An email would be sent to all Board members and attendance is encouraged.

**DISCUSSION/DIRECTOR'S UPDATE(s):**Orientation:

There will an orientation this date and Ms. Aversa is hoping about 30 potential students will attend. There are seven new students and one international student confirmed to attend next semester.

SEVIS Application;

Ms. Aversa submitted the required forms for SEVIS participation renewal, to the Department of State by the deadline required. Renewal is slower than in the past and Ms. Aversa will investigate the reason for the delay.

Chinese International Exchange Program:

Ms. Aversa will make application to participate in this program to bring in another Chinese language teacher to strengthen our current program. Under this program all expenses and salary are paid for by the Department of State. We do have graduates who go on to study Chinese at the University level and the intent is to strengthen our students' skills.

American Jazz:

An encore presentation of the American Jazz program is scheduled for January 10, 2018.

The meeting was adjourned at 3:55 PM.

Respectfully submitted  
Joan L. Johnson for  
Shenoek Berrios,  
Recording Secretary