

INDIAN RIVER CHARTER HIGH SCHOOL, Inc.
BOARD OF DIRECTORS' MEETING

August 17, 2017

Attending: Gene Waddell, Pamela K. Bjorkman, Joan Johnson, Alan Darby, Casey Lunceford, Dr. Frank Mezzina, Ryan C. Scarpa, Esq., and Karl Zimmermann; Others present: Dr. Ray Adams, Cynthia Aversa, Jeremy Mezzina, and Shenoek Berrios.

Chairman, Gene Waddell, called the meeting to order at 3:04 PM.

The meeting began with an invocation given by Pamela K. Bjorkman, which was followed by the Pledge of Allegiance led by Karl Zimmermann.

INFORMATION:

Review of 2016-2017 Audit

Mr. Kip Jacoby from the CPA firm of Morgan, Jacoby, Thurn, Boyle, & Associates, accompanied by his colleague, Emily Handley, CPS, presented the final draft of the Audit Report for the fiscal year ending June 30, 2017. Mr. Jacoby noted that the school received a clean opinion. The audit was a fair representation of the financial position of the school. There were no reportable conditions or material weaknesses disclosed in the report. After some discussion, a motion was made by Pamela K. Bjorkman and seconded by Karl Zimmermann to accept the audit report presented. The motion carried unanimously.

School Grade

IRCHS received letter grade B for fiscal year 2016-2017. Dr. Adams carefully reviewed data and discussed the areas that administration will focus on this school year which will address the areas of concern identified. Dr. Adams' presentation concluded that IRCHS was two percentage points away from letter grade A. This data is equivalent to approximately forty to sixty student test scores.

Charter Renewal Presentation

Mr. Mezzina reviewed at great length the Charter Renewal Power Point presentation which will be sent to the School District of Indian River County for Charter Agreement renewal purposes. After some discussion and suggestions the Board thanked the administration department leaders for their arduous work in this renewal process.

INFORMATION:

Minutes of June 15, 2017 Meeting

A motion was made by Casey Lunceford and seconded by Karl Zimmermann to approve the minutes of the June 15th meeting. The motion carried unanimously.

- Separations: Kenneth George – Communication Specialist/Photography, Letty Ortiz– Foreign Language, Brenda Thornton – Science
- New Hires: Emily DeBraal – Foreign Language, Angela Gutierrez Agustin – Custodian, Lawrence Lawson – Safety and Security Officer, Leif A. Mieras – Science, Mary S. Oliver – Substitute, Stephen Stone – Math, James Van Valen- Drama part-time, Joseph William St. John II– Social Studies, Laurie Wykoff – Social Studies/Electives

OLD BUSINESS: None.

ACTION AGENDA:

July 2017 Financial Report

Shenoek Berrios reviewed the Financial Reports for the month ending July 31, 2017. After review and discussion, a motion was made by Joan Johnson and seconded by Casey Lunceford to approve the July Financial Reports as presented. The motion carried unanimously.

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Transportation Agreement

Mrs. Berrios reviewed the SDIRC Transportation Agreement. A motion was made by Karl Zimmermann and seconded by Alan Darby to approve the Transportation Agreement as presented. The motion passed unanimously.

ACH Limit Increase

The Finance Committee recommends approval for the increase of our current ACH limit from 80,000.00 to 90,000.00. This is necessary due to the increase in payroll for fiscal year 2017-2018. After discussions, a motion was made by Pamela K. Bjorkman and seconded by Karl Zimmermann to approve the ACH limit increase as requested. The motion passed unanimously.

CONSENT AGENDA: None.

DISCUSSION/DIRECTOR'S UPDATE(s):

Ms. Aversa reviewed the following updates:

- Ms. Aversa updated the Board on various technology updates related to Wi-Fi Usage and students and student email accounts.
- SEVIS – Re-Certification
- 8/29 – Curriculum Day
- 8/31 – Open House Parents/Teachers 5p-8p
- 9/4 – Labor Day School Closed

No further business was discussed; the meeting was adjourned at 4:46 p.m.

Note: A closed Executive Session was held.

Respectfully submitted,

Shenoeck Berrios,
Recording Secretary