

INDIAN RIVER CHARTER HIGH SCHOOL, Inc.
BOARD OF DIRECTORS' MEETING

February 9, 2017

Attending: Pamela K. Bjorkman, Alan Darby, Casey Lunceford, Dr. Frank Mezzina, Ryan Scarpa, Esq., and Gene Waddell; Others present: Cynthia Aversa, Gary Miller, Dr. Ray Adams, and Shenoek Berrios.

Gene Waddell, Chairman, called the meeting to order at 3:06 PM.

The meeting began with an invocation given by Pamela K. Bjorkman, which was followed by the Pledge of Allegiance, led by Gene Waddell.

INFORMATION:

Mr. Miller gave a brief update on the most recent accomplishments of the Choir. He stated a new invitation was received to perform once again in New York City's Carnegie Hall. His 5K Glow Run was very successful. The Choral group will be traveling to Washington, D.C. during Spring Break.

Minutes of January 17, 2017 Meeting

A motion was made by Alan Darby and seconded by Casey Lunceford to approve the minutes of the January 17th meeting. The motion carried unanimously.

- Separations: None
- New Hires: None

OLD BUSINESS:

Should there be health insurance coverage for employees that have been long term and are ready for retirement? This item is tabled for further discussion at future Board meetings.

CONSENT AGENDA: None.

ACTION AGENDA:

New Board Member

Chairman Gene Waddell introduced Dr. Frank Mezzina to all Board Members present and announced that he expressed interest in becoming part of the IRCHS Board of Directors. After the introduction, a motion was made by Casey Lunceford placing Dr. Frank Mezzina as candidate for the Board Directors at IRCHS. The motion was seconded by Pamela K. Bjorkman, carrying unanimously.

January 2017 Financial Report

Shenoek Berrios reviewed the Financial Reports for the month ending January 31, 2017. After review and discussion, a motion was made by Casey Lunceford and seconded by Pamela K. Bjorkman to approve the January Financial Reports as presented. The motion carried unanimously. Board Members present asked Ms. Aversa and Mrs. Berrios to draft a plan addressing salary increases and bring back for review at next month's Board meeting. The plan may not exceed \$150,000.00.

Health Insurance Renewal

Mr. Waddell presented the new health insurance renewal update. He explained that the employer rates increased by 11%. Mr. Howard re-negotiated the rates to a 5% increase.

Best and Brightest Fund

The Best and Brightest funds in the amount of \$40,901.46 will be received, deposited, and disbursed during the month of February. Mrs. Berrios explained that this is the second year that IRCHS teachers have qualified for the Scholarship Program.

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School Grade "A" Recognition Money

The School Recognition funds in the amount of \$63,810.00 will be received, deposited, and disbursed during the month of February.

Public Records Request

Mrs. Berrios informed the Board that a Public Records' Request was received and addressed. The Board members reviewed the list of requested items.

Employee Handbook – Section 1.9 - Letter A.- Second paragraph.

Mrs. Berrios asked the Board for clarification on current ten-month employees' personal leave statement. After discussion, the following changes were agreed upon, "... *Employees who have accumulated 96 hours or less of unused personal leave time will be paid at the daily rate of a substitute teacher for these hours upon separation from employment.*" A motion was made by Alan Darby and seconded by Casey Lunceford to accept the revisions. Mrs. Berrios was instructed to revise the current Employee Handbook and date the edits 02/09/2017.

DISCUSSION/DIRECTOR'S UPDATE(s):

Ms. Aversa reminded the Board of the following event coming up: Wizard of OZ Musical - 2/23 – 2/26 (@7:00pm), Student Orientations - 2/28, 3/28, 4/18, Under the Oaks Festival – 3/15-3/18, Dance regionals and Theater States Festivals – 3/15 – 3/18 and Very Special Arts Day – 3/17.

No further business was discussed; the meeting was adjourned at 4:44 p.m.

Respectfully submitted,
Shenoeck Berrios,
Recording Secretary