

IRCHS PAC Meeting Minutes

Monday, January 16, 2017

Attendees: Carlean, Rosemary, Kim, Elena, and Terri

The meeting began at 6:11pm at Panera Bread.

On February 16th, PAC will provide dinner and dessert (for 70 people) during Parent/Teacher Conference night. The menu will be baked ziti, pesto, bread, salad, drinks, and desserts. Food will be served from 4-8:30 that night. We will also need paper products (cups, utensils, plates, and napkins) Elena will ask Olive Garden for a donation of salad and bread sticks. Kim and Elena will compose an email and make a list (with names and phone numbers) outlining who is bringing what. Terri will have the list by 2/10 to make personal calls and confirm their donation. (For those that make pasta, they need to make enough for 10 people.) We will need people to help set up at 3:30ish and to clean up at 8:45ish. Rosemary and Terri will help with clean up.

We will begin using Mail Chimp to send out mass emails to all PAC members. Kim Lorimier and Elena will be getting together to set this up. We want to attract more members and keep everyone in the loop. We will be using this modality for securing dinner items on February 16th.

2/28 New Student Orientation at 5:30 pm – Terri, Kim, and Carlean will be there to sign up families for PAC. Carlean will create a poster/banner to display each night of New Student Orientation.

Kim will work with Mr. Ken George to update the PAC portion of the IRCHS website. Hopefully, he will give her access to this page. We can connect the PAC portion of the website to the mass emails to get parents more information. Terri will give Ken George Kim's information, so they can be in touch.

3/28 New Student Orientation at 5:30 pm- Terri, Kim, Elena, and Rosemary will be there to sign up families for PAC. Terri will leave after making the announcement.

4/18 New Student Orientation at 5:30 pm – Terri and Elena will be there to sign families up for PAC.

A Very Special Arts Day is scheduled for Friday, March 17th. We will utilize mass email to get donated snacks and water in individual bags.

Patti has ordered PAC Core Committee shirts in the past. Terri will ask her if she's willing to order more. We have three members without a PAC shirt.

Dr. Adams wrote a thank you note to PAC for helping with VAPA. Terri will email Dr. Adams to see when he wants to meet with the VAPA committee to review and set protocols for next year. Possible options are January 31st at 5pm or February 7th at 5pm. Once Dr. Adams confirms, Terri will let the group know.

Rosemary has been hard at work organizing our next fund-raiser. We hope to promote a TGI Fridays and Books a Million fund-raiser on Thursday, February 2nd. This is a good night since it's Curriculum Day (less homework). Terri will make the fliers to go home once everything has been confirmed with BAM. Rosemary will

contact Mrs. Burke to talk about setting up student artwork at BAM. Terri will contact Mr. George to get the automated system ready to send out verbal reminders.

We also started tossing around a few ideas for Teacher Appreciation Week in May. Maybe we can ask Majestic to hold a movie night. We would show a kid friendly movie. The teachers could be free, and maybe the students' tickets will be discounted. All ideas for this important week are welcomed.

The team adjourned at 7:30 pm. The next meeting will be on February 27th at Panera. We will begin at 6pm.