

## IRCHS PAC Meeting Minutes

**Monday, April 03, 2017**

Attendees: Andrea, Rosemary, Carlene and Terri

The meeting began at 6:17pm at Panera Bread.

On April 13<sup>th</sup>, Chili's is having a Spirit Night for us. We will earn 15% of the profits that evening (4-11pm) provided customers show the flier or an IRCHS ID. Terri will create the flier, Carlene will copy the flier, and Rosemary will distribute to homebase mailboxes before 4/10. Terri will also call Mr. George to ask him to send out a phone call advertisement 2-3 times before the event.

On April 18<sup>th</sup>, Rosemary and Andrea will represent PAC at the Student Orientation. Rosemary will speak, and Terri will make sure they have a cash box (Mr. Webster).

Dr. Adams has requested that PAC help with selling concessions during the Spring Show on April 27<sup>th</sup> and 28<sup>th</sup>. The menu will be water, sodas, cookies, brownie, chips, etc. Andrea will help with April 27<sup>th</sup> and Carlene will help with April 28<sup>th</sup>. We will need more parent volunteers. Terri will type an email and send to Elena, so she can get more volunteers.

Eva suggested that maybe we can provide a simple breakfast (Starbucks coffee and pastries) for April 13<sup>th</sup>. Because we are already having our Chili's night, and we are short handed on helpers, we are not able to fulfill that request.

Teacher Appreciation Week (May 1-5<sup>th</sup>) is quickly approaching. Andrea will be gathering decorations for the lounge. She and Terri will decorate on Friday, 4/28 at 4:30. Teachers will earn a red ticket for each event they participate in during the week. Here is the agenda for the week.

Monday – Aroma Touches Hand Massage (Jenny and Paula)

Tuesday – Supply Cart – We will organize materials at 8:15 and begin delivery just before 9am. Andrea, Terri, Carlene, and Rosemary will help deliver goods around campus. We will solicit donations of paper, pencils, paper towel, crayons, erasers, Clorox wipes, etc. via email.

Wednesday – Breakfast for the Staff/Faculty

Menu: 2 Quiches (veggie and meat) – Andrea

Breakfast Casserole – Terri

Pastries – Donation from Panera

OJ – Carlene

Coffee – Patti?

Fruit Salad – Rosemary

Yogurt – Carlene

Bacon/sausage - ?

Paper goods - ?

Andrea and Terri will arrive at 7:30am to set up. We still need someone to help with clean up.

Thursday – Chocolate Fountain (Terri will ask Jenny if she will purchase the fruits and snacks to dip in the chocolate, and PAC will reimburse.) Also, on Thursday night, we will rent out a 58 seat theatre at the Majestic for \$186.00. Teachers, staff, and their immediate families will be invited to see a movie on us. The cost for students will be \$5.00. On Thursdays the theatre offers \$2 snack night. Rosemary will reach out to the theatre to let them know we are interested in the 58 seat movie theatre on 5/4. The deadline to do this is 4/29. We are not aware of the movie as of yet because it's too far out. Rosemary will be at the theatre that night welcoming IRCHS families.

Friday – Raffle – All donated items need to be in by 4/27. Terri will ask Mr. George to send out a telephone message to get donations. Carlene and Terri have secured some donations so far.

Terri will display all items on 5/4 after 5pm, and PAC will draw names at 5pm on 5/5. Helpers are still needed for both of these days.

The team adjourned at 7:25pm. The team will meet on Monday, May 8<sup>th</sup> at 6pm at Panera Bread.